Checklist for Ready to Go
Packet (revised February, 2020)

Prior to taking a Willowbrook class member to the hospital, please make sure this check list of information is complete. The following information should be included as a part of the OPWDD "Ready to Go Packet":

1. **Ready to Go Form (be sure that all areas are completed)**

    _____ Individual's Information

    _____ Reason for Visit

    _____ Advanced Directives

    _____ Consent Information (person authorized to give consent)

    _____ Allergies (Medication, Food, Other)

    _____ Medications (attach a list of current medication)

    _____ Primary Health Care Provider (name/address/phone)

    _____ Medical History

    _____ Baseline (Vital Signs, Neurological, Behavioral)

    _____ Immunizations

    _____ Additional Contact Information (agency name, nurse, Care Manager,

    Guardian, Family/Advocate)

2. **Consultation Form**

    _____ Form completed

3. **Current Physical**

    _____ Include most recent physical in packet

    _____ Include most current Nursing Assessment

4. **Current Photo**

    _____ Include current photo of individual