NEW YORK STATE | Office for People With Developmental Disabilities

KATHY HOCHUL
Governor
WILLOW BAER
Commissioner

OPWDD Contract Management Unit on behalf of:

Finger Lakes Developmental Disabilities State Operations Office

2026-2031 Residential Generator Maintenance and Repair Services in Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne, Wyoming and Yates Counties

IFB FL 032626

Invitation for Bid

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ADDITIONAL REQUIRED FORMS (MUST BE SUBMITTED WITH BID OR WITHIN 3 BUSINESS DAYS OF REQUEST BY OPWDD. FAILURE TO SUBMIT THESE FORMS WILL RESULT IN BID DISQUALIFICATION):

ATTACHMENT 1: References
ATTACHMENT 2: Vendor Responsibility Questionnaire

REFERENCE MATERIAL

Contract Template with Appendix A & Supplement

1. Introduction

The New York State Office for People with Developmental Disabilities (hereinafter "OPWDD") has the authority to provide care, treatment, rehabilitation, education, training and support services to developmentally disabled persons. OPWDD is also empowered to take all actions necessary, desirable, and proper to carry out its purposes and objectives within budgetary amounts made available by appropriations. Finger Lakes Developmental Disabilities State Operations Office (hereinafter "OPWDD") is an agency of OPWDD serving Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne, Wyoming, and Yates Counties.

OPWDD contracts with numerous organizations to provide these required services and other physical benefits. Such contracts may be with not-for-profit or for-profit organizations as well as with other governmental organizations.

2. Designated Contact Person(s) For Inquiries & Submission

Kyle Newton, Contract Management Specialist 1 for
Christopher Davis, Contract Management Specialist 2
Laura Pushkarsh, Associate Director of Contracts
Deborah Klase, Associate Director of Contracts
OPWDD Contract Management Unit
26 Center Circle
Wassaic, New York 12592-2637
Phone: 845-877-6821 x3219 Fax: 845-877-3004
eny.nyc.li.contracthub@opwdd.ny.gov

3. Timetable of Proposal Due Dates

IFB Release Date	18 February 2026
Final Date for Receipt of Questions	4 March 2026
Official Responses to Questions By	11 March 2026
Proposal Due Date – Bid Opening*	**2:00pm 26 March 2026**
Evaluation & Selection	9 April 2026
Notification of Awards	9 April 2026
Contract start date (subject to change)	1 September 2026

*Bid Opening to be via Microsoft Teams. Please see page 6, Section 13.A. (4) for details.

OPWDD has sole discretion to change the above dates.

4. Objective of this IFB

The purpose of this IFB is to contract with responsive and responsible vendors interested in performing the tasks and services described within the section of this IFB identified as "Qualifications & Scope of Work."

5. General Description of Services

This IFB is for interested bidders to submit a bid for Residential Generator Maintenance and Repair Services for OPWDD sites, according to the specifications, terms and conditions as enumerated in "Scope of Work" of this IFB.

6. Site Inspections

It is the Bidders obligation to visit any and all sites they wish to bid on. OPWDD will make **no allowance or concession** to the Bidder for any alleged misunderstanding or deception because of quality, character, location, or other conditions. It is the responsibility of the bidder to know the site(s) requirements based upon the service being requested. The telephone number for each site has been provided. It is the Bidders responsibility to set up an appointment with each House Manager to determine the specific requirements of all aspects of the sites in relation to the service to be provided.

7. Notice to Potential Bidders

Receipt of these bid documents does not indicate OPWDD has pre-determined any vendor qualifications to receive a contract award. Such determination will be made after the bid opening and will be based upon an evaluation of all bid submissions and compared to the specific requirements and qualifications contained in these bid documents.

8. Term of the Contract

The term of this contract will be defined in the Contract Agreement, but is anticipated to be a five-year contract, unless an amendment is mutually agreed upon by both parties and approved by the Office of the State Comptroller (OSC).

9. Payment

Prices are to remain constant for the initial year of the contract. Approaching every contract anniversary date, the Contractor may request, or OPWDD give notice of, an annual price adjustment for the subsequent year. The request or notice must be submitted in writing between 30 days and 60 days prior to the contract anniversary date. OPWDD has the sole discretion in determining the rate to be approved. The adjustment shall be based upon the most recently available, "CPI-U", not seasonally adjusted, Northeast Region, all items, with the adjustment calculated on a 12-month percent change based on the month 60 days prior to the contract anniversary. Any price adjustment shall not exceed 3.0% per annum.

10. Wage and Hours Provisions

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department.

Pursuant to § 8 (220-I), Contractor and its subcontractors must be registered with the New York State Department of Labor (NYSDOL) and submit their Certificate of Contractor Registration at the time of the bid submission for any Article 8 project.

Pursuant to § 9 (A), Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law.

Pursuant to § 9 (A), Contractor and its subcontractors must provide OPWDD with a certified payroll when submitting an invoice for payment.

11. Subcontracting

No Subcontracting of services is allowed with this IFB without written permission of OPWDD. For further information, please see section 14 J.

12. Insurance

The Contractor agrees that without expense to the State, insurance will be maintained during the period of the proposal and contract, insurance of the kinds and in the amounts indicated, with insurance companies authorized to do such business in the State of New York, covering all operations under this proposal and contract.

A. The Contractor shall furnish to OPWDD a Certificate or Certificates in a form satisfactory to the Agency, showing compliance with the requirements of this section. The State of New York Office for People with Developmental Disability will be expressly named as additional insured on each policy in accordance with above. Certificates of insurance should be forwarded to the OPWDD with the signed agreement and thereafter annually on the contract anniversary date. Certificates shall state the policies shall not be changed or cancelled until 30 days written notice has been given to OPWDD. Required insurances are:

   1) A policy covering the obligations of the successful bidder in accordance with the Workers' Compensation and Disability Law. The contract shall be void and of no effect unless the successful bidder procures such policy and maintains it during the period of the contract. The Workers Compensation Board website can be found here: www.wcb.ny.gov/

   2) Policies covering bodily injury, liability and property damage of the types hereinafter specified, each with limits of liability not less than $1,000,000.00 for all damages arising out of bodily injury, including death at any time resulting there from, sustained by one person in any one accident, and subject to that limit for that person, and not less than $2,000,000.00 for all damages arising out of bodily injury, including death at any time resulting there from, sustained by two or more persons in any accident and not less than $2,000,000.00 for all damages arising out of injury or destruction of property.

      a. Contractor's liability insurance issued to and covering the liability of the successful bidder with respect to all work performed by them under the proposal and the contract.
      b. Protective liability insurance issued to and covering the liability of the people of the State of New York with respect to all operations under this proposal and the

contract, by the successful bidder, including omissions and supervisory acts of the State.

13. Submission of Proposals

A. Submission Requirements

One (1) original Bidder **Cost Proposal Form** is required to submit a bid. All proposals in response to this IFB must be received by OPWDD no later than the proposal due date and time.

One (1) original of each additional required form, as listed on page 2 (References and Vendor Responsibility Questionnaire), must be received either by the proposal due date or within 3 business days of request by OPWDD. It is strongly recommended that these additional forms are submitted by the proposal due date. Failure to submit the forms as specified above will result in the bid being disqualified.

1) **Overnight delivery can take a minimum of two (2) business days to be received by OPWDD. Bidders mailing their responses must allow sufficient mail delivery time to ensure receipt of their proposals by the Bid Opening Date listed on the cover page. Do not depend upon an expedited, "early AM," or similar delivery service to timely deliver to OPWDD.**

2) All proposals should be submitted in a sealed envelope with ***the following information clearly displayed on the exterior of the packaging:*** **Bidder's name and address; "Sealed Bid" with the IFB title; Proposal Due Date**

3) Proposals should be **mailed** or **hand delivered** to the following address:

OPWDD
Contract Management Unit – **IFB: FL 032626**
C/O Kyle Newton, CMS 1
26 Center Circle, Building 58, Service Building
Wassaic, New York, 12592-2637

4) Bid Opening will be done via Microsoft Teams following standard formal bid opening procedures. If bidders wish to "attend", they may do so by calling: **1-518-801-9699 at 2:00pm 26 March 2026**. Bidders will be asked for a PHONE CONFERENCE ID. Enter Meeting ID **178 601 287 followed by the # sign.**

All proposals and accompanying documentation become the property of OPWDD and ordinarily will not be returned.

B. References

OPWDD may request bidders to submit work references that will verify that the bidder or its principals have at least three (3) years of relevant experience to complete the work as listed in Qualifications and Scope of Work. Upon request, bidders will have 3 business days to submit such references.

C. Late Bids

Any Bid received at the specified location after the time specified will be considered a late Bid. A late Bid shall not be considered for award unless: (i) no timely Bids meeting the requirements of the Bid Documents are received or, (ii) in the case of a multiple award, an insufficient number of timely Bids were received to satisfy the multiple award; and acceptance of the late Bid is in the best interests of the Authorized Users. Delays in United States mail deliveries or any other means of transmittal, including couriers or agents of the Authorized User shall not excuse late Bid submissions. Similar types of delays, including but not limited to, bad weather or security procedures for parking and building admittance shall not excuse late Bid submissions. Determinations relative to Bid timeliness shall be at the sole discretion of OPWDD.

14. Procurement Information, Mandatory Requirements

A. Procurement Lobbying Law Requirements pursuant to State Finance Law §§ 139-j and 139-k

Effective January 1, 2006: Pursuant to State Finance Law §§ 139-j and 139-k, this solicitation includes and imposes certain restrictions on communications between OPWDD and Bidder during the procurement process. A Bidder is restricted from making contact from the earliest Notice of Intent to Solicit Offers through final award and approval of the Procurement Contract by OPWDD and, if applicable, the Office of the State Comptroller (OSC), to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law § 129-j (3)(a). Designated staff, as of the date hereof, is (are) identified in this solicitation.

The designated contact person is listed in Section 2, 'Designated Contact Person(s) For Inquiries & Submission' of this solicitation. The Restricted Period for this procurement begins with the date of the advertisement in the NYS Contract Reporter and will end when the NYS Office of the State Comptroller has approved the contract. All contact during the Restricted Period regarding this procurement must be made with the OPWDD designated contact person.

OPWDD employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award. In the event of two findings within a four-year period, the Bidder is debarred from obtaining governmental Procurement Contracts. Bidders will be informed in writing of any preliminary OPWDD finding of non-responsibility and will be afforded administrative due process prior to a final determination being made.

B. Questions Regarding this Procurement

All questions regarding this procurement must be submitted in writing, by fax, mail, or e-mail to the contact person listed in **Section 2, 'Designated Contact Person(s) For Inquiries & Submission'** of this solicitation. Questions that are emailed must be submitted via email address to eny.nyc.li.contracthub@opwdd.ny.gov, and should reference the IFB title name and number in the subject line of the email.

OPWDD will post official answers to the questions to the Contract Reporter and the OPWDD website by the date indicated in **Section 3, 'Timetable of Proposal Due Date'.**

If a bidder discovers a possible error in this IFB, immediately notify the contact person indicated in **Section 2 'Designated Contact Person(s) for Inquiries & Submission'**, of such error and request clarification, correction or modification to this document via email address eny.nyc.li.contracthub@opwdd.ny.gov. All inquiries concerning corrections must reference the IFB title and number in the subject line of the email, and cite the particular bid section and paragraph number in the body of the email. Prospective Bidders should note that any such notice must be given, and all clarification and exceptions including those relating to the term and conditions are to be resolved prior to the proposal submission deadline. If there is a substantial error, the entire bidders list will be notified and the IFB change will be posted on the Contract Reporter, as well as e-mail replies to all bidders. OPWDD shall make IFB modifications, provided that such modification would not materially benefit or disadvantage any particular bidder.

C. OPWDD Rights

1) OPWDD reserves the right to use any and all ideas presented in any response to the IFB. Selection or rejection of any proposal does not affect this right. OPWDD shall also have unlimited rights to disclose or duplicate, for any purpose whatsoever, all information or other work product developed, derived, documented or furnished by the Bidder under any agreement resulting from this IFB.

2) In the event of contract award, all documentation produced as part of the contract will become the exclusive property of OPWDD. OPWDD reserves a royalty free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use such documentation and to authorize others to do so.

3) OPWDD reserves the right to:

   a. Reject any or all proposals received in response to this IFB (Invitation for Bid);
   b. Withdraw the IFB at any time, at the agency's sole discretion;
   c. Make an award under the IFB in whole or in part;
   d. Disqualify any Bidder whose conduct or proposal fails to conform to the requirements of this IFB. Selection may also include such issues as past performance;
   e. Seek clarifications and revisions of proposals;
   f. Use proposal information obtained through site visits, management interviews and the State's investigation of a bidder's qualifications, experience, ability or financial standing, and any material or information submitted by the bidder in response to the agency's request for clarifying information in the course of evaluation and/or selection under the IFB;
   g. Bidders are cautioned to verify their Bids before submission, as amendments to Bids or requests for withdrawal of Bids received by the Commissioner after the time specified for the Bid opening, may not be considered;
   h. ***Prior to the bid opening***, amend the IFB specifications to correct errors or oversights, or to supply additional information, as it becomes available;
   i. ***Prior to the bid opening***, direct bidders to submit proposal modifications addressing subsequent IFB amendments;

j. Change any of the scheduled dates, including start dates, stated herein upon notice to the Bidders;
k. Eliminate any mandatory, non-material specifications that cannot be complied with by all of the prospective bidders;
l. Waive any requirements that are not material;
m. Negotiate with the successful bidder within the scope of the IFB in the best interests of the state;
n. Conduct contract negotiations with the next responsible bidder, should the agency be unsuccessful in negotiating with the selected bidder;
o. Utilize any and all ideas submitted in the proposals received;
p. Unless otherwise specified in the solicitation, every offer is firm and not revocable for a period of 60 days from the bid opening; and,
q. Require clarification at any time during the procurement process and/or require correction of arithmetic or other apparent errors for the purpose of assuring a full and complete understanding of a bidders proposal and/or to determine a bidders compliance with the requirements of the solicitation.

D. Incurred Costs

The State of New York shall not be liable for any costs incurred by a Bidder in the preparation and production of a proposal. Any work performed prior to the issuance of a fully executed contract or delivery of an order by OPWDD to the Contractor will be done only to the degree the Contractor voluntarily assumes the risk of nonpayment.

E. Content of Proposals

To be considered responsive, a Bidder should submit complete proposals that satisfy all the requirements stated in this IFB. Proposals that do not include the listed required forms may be rejected as nonconforming.

F. Period of Validity

Each Bidder's Proposal must include a statement as to the period during which the provisions of the proposal will remain valid. All elements of the bid and proposal shall remain in effect for a minimum of 180 days.

G. Notice of Award, Debriefing and Bid Protests

1) The successful Bidder or its agent shall not make any news releases or any other disclosure relating to this contract award without the explicit approval of OPWDD.

2) OPWDD will notify all unsuccessful Bidders, at or about the time of bid award, of the fact that their proposals were not selected. Each unsuccessful Bidder may at that time request a debriefing by OPWDD as to why its proposal was not selected. The scope of such debriefings will ordinarily be limited to the strengths and weaknesses of the individual Bidder's proposal unless the contracts resulting from this procurement have been approved by OSC.

3) Bidders wishing to file protest of the awarding of a bid(s) must notify OPWDD, in writing, of their intent to protest the award within ten (10) working days of their receipt of notice of non-award. The protest should identify the name and number of the IFB

and the award date; indicate the bidder's interpretation as to why they feel they were denied the award (i.e., summarize the deficiencies identified during the debriefing) and state their justification for the bid protest. Bid protests must be mailed to NYS OPWDD, Contract Management Unit, 44 Holland Avenue, 3rd Floor, Albany, New York 12229-0001.

H. Public Information Requirements / Confidentiality / Publication Rights

1) All the proposals upon submission will become the property of OPWDD. Materials / documents produced by the Contractor in the fulfillment of its obligations under contract with OPWDD become the property of OPWDD unless prior arrangements have been made with respect to specific documents.

2) OPWDD will have the right to disclose all or any part of a proposal to public inspection based on its determination of what disclosure will serve the public interest. Upon approval of the contract by OSC, all terms of the contract become available to the public.

3) Prospective Bidders are further advised that, except for trade secrets and certain personnel information (both of which OPWDD has reserved the right to disclose), all parts of proposals must ultimately be disclosed to those members of the general public making inquiry under the New York State Freedom of Information Law (NYS Public Officers Law article 6) although proposal contents cannot ordinarily be disclosed by OPWDD prior to bid award.

   a. Should a Bidder wish to request exception from public access to information contained in its proposal, the Bidder must specifically identify the information and explain in detail why public access to the information would be harmful to the Bidder. Use of generic trade secret legends encompassing substantial portions of the proposal or simple assertions of trade secret interest without substantive explanation of the basis therefore will be regarded as non-responsive requests for exception from public access will not be considered by OPWDD in the event of a Freedom of Information request for proposal information is received

4) The bidder and OPWDD agree that all communications, until the effective date of the contract, shall be made in confidence, shall be used only for purposes of the contract, and that no information shall be disclosed by the recipient party except as required by Federal or State law.

5) The bidder shall treat all information, in particular information relating to OPWDD service recipients and providers, obtained by it through its performance under contract, as confidential information, to the extent that confidential treatment is provided under New York State and Federal law, and shall not use any information so obtained in any manner except as necessary to the proper discharge of its obligations and securement of its rights hereunder. Bidder is responsible for informing its employees of the confidentiality requirements of this agreement.

6) The Contractor may not utilize any information obtained via interaction with OPWDD in any public medium (media-radio, television), (electronic-internet), (print-newspaper, policy paper, journal/ periodical, book, etc.) or public speaking engagement without the official prior approval of OPWDD Senior Management. Contractors bear the

responsibility to uphold these standards rigidly and to require compliance by their employees and subcontractors. Requests for exemption to this policy shall be made in writing, at least 14 days in advance, to OPWDD Contract Management Unit, 44 Holland Avenue (3rd Floor), Albany, New York 12229.

7) The Contractor agrees that no brochure, news/media/press release, public announcement, memorandum, or other information of any kind regarding the Contract shall be disseminated in any way to the public, nor shall any presentation be given regarding the Contract without the prior written approval of the OPWDD, which written approval shall not be unreasonably withheld or delayed provided, however, that Contractor shall be authorized to provide copies of the Contract and answer any questions relating thereto to any State or federal regulators or, in connection with its financial activities, to financial institutions for any private or public offering.

I. Affirmative Action

1) OPWDD is in full accord with the aims and effort of the State of New York to promote equal opportunity for all persons and to promote equality of economic opportunity for minority group members and women who own business enterprises, and to ensure there are no barriers, through active programs, that unreasonably impair access by Minority and Women-Owned Business Enterprises (M/WBE) to State contracting opportunities. OPWDD encourages business that are minority or woman owned, to become certified with Empire State Development.

2) Prospective Bidders to this IFB are subject to the provisions of Executive Law article 15-A and regulations issued there under.

3) Any contract in the amount of $25,000 or more which is awarded as a result of this IFB will be subject to all applicable State and Federal regulations, laws, executive orders and policies regarding affirmative action and equal employment opportunities.

4) All awardees are required to comply with OPWDD's Minority and Woman-Owned Business Enterprises (M/WBE) policy. For details on requirements and procedures, including documentation required for this solicitation, please refer to the Appendix A-Supplement.

J. Prime Contractor's Responsibility

In the event the selected Bidder's proposal includes services provided by another firm, it shall be mandatory for the selected Bidder to assume full responsibility for the delivery for such items offered in the proposal. In any event, OPWDD will contract only with a Bidder, not the Bidder's financing institution or subcontractors. OPWDD reserves the right to review and approve all potential subcontractors. For subcontracts valued at $100,000 and over, the subcontractors must demonstrate financial integrity and stability. In these instances, the subcontractor must complete and execute a Vendor Responsibility Questionnaire. OPWDD shall consider the selected Bidder to be the sole responsible contact with regard to all provisions of the contract resulting from this IFB.

K. Public Officer's Law Requirements

All Bidders and their employees must be aware of and comply with the requirements of the New York State Public Officers Law, and all other appropriate provisions of New York State Law and all resultant codes, rules and regulations from State laws establishing the standards for business and professional activities of State employees and governing the conduct of employees of firms, associations and corporations in business with the State, and for applicable Federal laws and regulations of similar intent. In signing the proposal, each Bidder guarantees knowledge and full compliance with those provisions for any dealings, transactions, sales, contracts, services, offers, relationships, etc. involving the State and/or State employees. Failure to comply with those provisions may result in disqualification from the bidding process and in other civil or criminal proceedings as may be required or permitted by law. Public Officers' Law § 73 bars former State officers and employees from appearing, practicing, or rendering any services for compensation in relation to any matter before their former State agency for a period of two years from their date of termination. Additionally, there is a permanent bar against any such activity before any state agency in relation to any case, application, proceeding or transaction with which such officer or employee was directly concerned and personally participated or which was under his/her active consideration.

L. Omnibus Procurement Act

It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors, and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from the Department of Economic Development, Division for Small Business, Albany, New York 12245, Tel. 518.292.5100, Fax: 518.292.5884, email: opa@esd.ny.gov.

A directory of certified minority and women-owned business enterprises is available from the NYS Department of Economic Development, Minority and Women's Business Development Division, 633 Third Avenue 33rd Floor, New York, New York 10017, Tel. (646) 846-7364, email: mwbecertification@esd.ny.gov
website: https://ny.newnycontracts.com/FrontEnd/searchcertifieddirectory.asp

M. Contract Execution

Awards are not final and the resultant contract is not considered executed and binding until approved by the New York State's Attorney General and Office of State Comptroller (OSC).

N. Vendor Responsibility Questionnaire

State agencies are required under State Finance Law § 163 (3) (a) (ii), to ensure that contracts are awarded to responsible vendors. Such requirements include, but are not limited to, the Bidder's qualifications, financial stability, and integrity. The Vendor Responsibility Questionnaire is required for contracts $100,000 and over. OPWDD will require a complete Vendor Responsibility Questionnaire with your bid proposal if the contract resulting from this procurement is valued at $100,000 and over. Vendors/not-for-profit provider agencies are able to file the Vendor Responsibility Questionnaire (VRQ) online via the New York State

VendRep System or may choose to complete and submit a paper questionnaire. To enroll in and use the New York State VendRep System, see the www.osc.state.ny.us/vendrep.

O. Health Information Portability and Accountability Act (HIPAA)

The Federal Department of Health and Human Services (HHS) established HIPAA Standards for Privacy of Individually Identifiable Health Information (The Privacy Rule). The Privacy Rule (45 CFR Part 160 and Subparts A and E of Part 164) provides the first comprehensive federal protection for the privacy of health information. The Privacy Rule is carefully balanced to provide strong privacy protections that do not interfere with patient access to, or the quality of, health care delivery. HIPAA has an impact upon how OPWDD and contractors will deal with protected health information of our consumers. Likewise, State Mental Hygiene Law § 33.13 requires disclosure of clinical records to be limited to that information necessary for health care providers to administer treatment.

P. General Duties and Additional Responsibilities

Maintain a level of cooperation with OPWDD necessary for the proper performance of all contractual responsibilities. Agree that no aspect of bidder performance under the Agreement will be contingent upon State personnel, or the availability of State resources, with the exception of all proposed actions of the bidder specifically identified in the Agreement as requiring OPWDD's approval, policy decisions, policy approvals, exceptions stated in the Agreement or the normal cooperation which can be expected in such a contractual relationship or the equipment agreed to by OPWDD as available for the project completion. Cooperate fully with any other contractor that may be engaged by OPWDD. Agree to meet periodically with OPWDD representatives to resolve issues and problems. Recognize and agree that any and all work performed outside the scope of the Agreement or without consent of OPWDD shall be deemed by OPWDD to be gratuitous and not subject to charge by the bidder.

Q. NYS Information Security Breach and Notification Act (NYS Technology Law, § 208)

"Contractor shall comply with the provisions of New York State Information Security Breach and Notification Act (General Business Law § 889-aa; State Technology Law § 208). Contractor's negligent or willful acts or omissions, or the negligent or willful acts or omissions of Contractor's agents, officers, employees, or subcontractors."

The "New York State Information Security Breach and Notification Act" requires entities that conduct business with New York State and own or license "private" data to notify state residents affected by any security breach that results in unauthorized acquisition of the data. "Private" data is defined as unencrypted computerized information that can identify the individual, combined with one of the following data elements: (a) social security number, (b) driver's license or non-driver identification number" or (c) financial account information such as credit card or debit cards numbers in combination with access codes or PIN numbers. (Private data is considered unencrypted when either identifying information or the data element is not encrypted or is encrypted with a key that has been acquired).

The Act authorizes the State Attorney General to sue a business violating the statute in order to recover damages for actual costs or losses, including consequential financial losses incurred by persons entitled to notification. If a business engages in knowing or reckless

violations, the court can impose a civil penalty of the greater of $5,000 or $10 per instance of failed notification up to $150,000. The remedies provided by this section shall be addition to any lawful remedy available, possibly permitting private actions.

R. Nondiscrimination in Employment in Northern Ireland: MacBride Fair Employment Principles

In accordance with State Finance Law § 165, the bidder, by submission of this bid, certifies that it or any individual or legal entity in which the bidder holds a 10% or greater ownership interest, or any individual or legal entity that holds a 10% or greater ownership in the bidder interest has no business operations in Northern Ireland. If the bidder or any of its aforementioned affiliations has business operations in Northern Ireland, then they shall take lawful steps in good faith to conduct any business operations that it has in Northern Ireland in accordance with the MacBride Fair Employment Principles relating to nondiscrimination in employment and freedom of workplace opportunity regarding such operations in Northern Ireland, and shall permit independent monitoring of their compliance with such Principles.

S. Bidder's Certification of Compliance with State Finance Law § 139-k (5)

In accordance with New York State Finance Law § 139-k (5), the bidder, by submission of this bid, certifies that they are subject to the provisions of State Finance Law §§ 139-k and 139-j and all information provided to OPWDD with respect to State Finance Law § 139-k is complete, true, and accurate.

T. Bidder's Affirmation of Understanding and Agreement pursuant to State Finance Law § 139-j (3) and § 139-j (6)(b)

The bidder, by submission of this bid, certifies that it understands and agrees to comply with the procedures of OPWDD as it relates to permissible contracts as required by State Finance Law 139-j (3) and 139-j (6)(b).

U. Bidder Disclosure of Prior Non-Responsibility Determinations

New York State Finance Law § 139-k (2) obligates the Office for People With Developmental Disabilities (OPWDD) to obtain specific information regarding prior non-responsibility determinations with respect to State Finance Law §139-j. This information must be collected in addition to the information that is separately obtained pursuant to State Finance Law §163(9). In accordance with State Finance Law § 139-k, bidders must disclose whether there has been a finding of non-responsibility made within the previous four (4) years by any Governmental Entity due to: (a) a violation of State Finance Law § 139-j or (b) the intentional provision of false or incomplete information to a Governmental Entity. State Finance Law § 139-j sets forth detailed requirements about the restrictions on contacts during the procurement process. A violation of State Finance Law §139-j includes, but is not limited to, an impermissible contact during the restricted period (e.g., contacting a person or entity other than the designated contact person(s), when such contact does not fall within one of the exemptions).

As part of its responsibility determination, State Finance Law § 139-k (3) mandates consideration of whether a bidder fails to timely disclose accurate or complete information regarding the above non-responsibility determination. In accordance with law, no

Procurement Contract shall be awarded to any bidder that fails to timely disclose accurate or complete information under this section, unless a finding is made that the award of the Procurement Contract to the bidder is necessary to protect public property or public health safety, and that the bidder is the only source capable of supplying the required Article of Procurement within the necessary timeframe.

The bidder, by submission of its bid certifies that no government entity has made a finding of non-responsibility regarding the individual or entity seeking to enter into this procurement contract. If the individual or entity has had a finding of non-responsibility due to a violation of State Finance Law 139-j or due to the intentional provision of false or incomplete information submitted to a government entity, then the said individual or entity must provide a detailed statement regarding the finding.

Additionally, the bidder by submission of its bid certifies that no government entity has ever terminated or withheld a procurement contract from the individual or entity seeking to enter into this procurement contract due to the intentional provision of false or incomplete information. If the individual or entity has been terminated or withheld from a procurement contract, then said individual or entity must provide a detailed statement regarding the finding.

V. Non-Collusive Bidding Certification

In accordance with State Finance Law § 139-d, the bidder by submission of this bid certifies that they and each person signing on behalf of the bidder certifies, and in the case of joint proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

1) The prices in this proposal have been arrived at independently, without collusion, consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor, and

2) Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a proposal for the purpose of restricting competition.

W. Public Officers Law Certification

In accordance with Public Officers Law § 73(4)(a)(i) no State employees shall sell any goods or services having a value in excess of twenty-five dollars to any State agency, unless such goods and services are provided pursuant to an award or contract letter after public notice and competitive bidding.

By submission of this bid, the bidder certifies that no employee, owner or individual otherwise associated with the bidder was ever a New York State officer or employee, or if they were ever or currently a New York State officer or employee, their organization

pursued and awarded this contract through a competitive bidding process in compliance with the Public Officers Law 73(4)(a)(i).

Public Officers Law § 73(8)(a)(i) provides that no person who has served as a State officer or employee shall, within a period of two years after termination of such service or employment, appear or practice before such State agency or receive compensation for any services rendered by such former officer or employee on behalf of any person, firm, corporation, or association in relation to any case, proceeding, or application or other matter before such agency.

By submission of this bid, the bidder certifies that no employee, owner or individual otherwise associated with the bidder was ever a New York State officer or employee, or they are formerly a New York State officer or employee and any past employment with the State occurred prior to the two-year prohibition period and as a result their organization is in compliance with the Public Officers Law (8)(a)(i).

X. Bidder's Affirmation of Understanding Pursuant to State Labor Law § 201-g

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all its employees. Such policy shall, at a minimum, meet the requirements of Labor Law § 201-g.

Y. Bidder's Affirmation of Understanding Pursuant to New York State Finance Law §139-m

In accordance with State Finance Law §139-m, by submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing gender-based violence and the workplace and has provided such policy to all of its employees, directors and board members. Such policy shall, at a minimum, meet the requirements of subdivision 11 of section five hundred seventy-five of the executive law.

If the bidder cannot make the foregoing certification, such bidder shall so state and shall furnish with the bid a signed statement that sets forth in detail the reasons that the bidder cannot make the certification.

(please see the https://opdv.ny.gov/gender-based-violence-and-workplace for more information regarding these policies)

15. Consumer Safety Information

OPWDD provides services to individuals exhibiting Pica, which is a medical disorder characterized by an appetite for largely non-nutritive substances, e.g., cigarette butts, paper, gum, etc. Attention to the sanitation and cleanliness of the areas surrounding OPWDD's state operated program sites

and residential buildings is very important to the health and safety of those we serve. Please ensure care is taken to properly dispose of cigarette butts and rubbish while on OPWDD property.

OPWDD property has special receptacles for cigarette butt disposal. Contractor and subcontractor employees shall use these receptacles and throw trash in garbage cans or dumpsters. Compliance with this policy is appreciated.

16. Consultant Disclosure

Effective June 19, 2006, contractors doing business with the State of New York in a "consulting" capacity will be required to file forms disclosing, by employment category, the number of persons employed by them and their subcontractors (if any) as a consulting firm or an individual consultant; the number of hours worked; and the monetary compensation received from the State of New York for work performed by these employees. Reporting will be required via the utilization of two separate forms – "Form A" and "Form B".

In general, however, Form A is to be completed once upon initial contract award and is used to report "planned employment". Form B is required annually and reports on "actual employment figures" for the preceding state fiscal year. The New York State fiscal year commences on April 1st and concludes on March 31st.

17. Evaluation Criteria: Method of Award

A. Contract Award

OPWDD will select the responsible and responsive Bidder who will provide the lowest **Total Annual Estimated Combined Cost** per Cluster. There are ten Clusters; each Cluster will be evaluated separately. Vendors may bid on one or multiple Clusters and multiple contracts may be awarded. All sites included in a Cluster are to be serviced by the Bidder who is awarded the contract for that Cluster. All bids must be submitted on an original Cost Proposal Form (pgs. 29-40).

In the event of a tie bid, the award will be made by random selection. Random selection shall be made utilizing random.org/lists/

B. Right to Reject

Only proposals judged to be responsive to the submission requirements set forth in this IFB will be evaluated. An incomplete Cost Proposal Form or any alteration to the Cost Proposal Form may result in your bid not being considered. OPWDD reserves the right to reject any and all offers.

C. Mathematical Errors

If the Bidder submits a cost proposal which contains mathematical errors, the Total Annual Estimated Combined Cost per Cluster will be calculated using the pricing submitted for Price per Event for each site, Hourly Rates, and Bidder's Mark-Up %.

In the event that a Parts Mark-Up percentage exceeds the cap of 20%, the percentage will be reduced to 20% and the Total Annual Estimated Combined Cost will be recalculated.

D. Confirmation of Ability to Provide Service

OPWDD reserves the right to confirm any Bidder has the qualifications, experience, ability, and financial standing to perform services as outlined in the scope of work. This may include requesting information regarding equipment, workforce, suppliers, etc.

Qualifications & Scope of Work

Residential Generator Maintenance and Repair Service

The following specifications cover Residential Generator Maintenance and Repair Service for OPWDD community sites throughout Chemung, Livingston, Monroe, Ontario, Schuyler, Seneca, Steuben, Wayne, Wyoming, and Yates Counties. Please see Exhibit C - Site Listing and Generator Information for site listings and addresses.

The Contractor's employees will adhere to all OPWDD policies and regulations, including but not limited to smoking, parking, etc.

Contractor shall provide generator maintenance and related services. **This is a full maintenance contract to include parts and labor. Emergency response and repair is included**.

I. Service Specifications:

Residential Stationary Generator Semi-Annual Preventative Maintenance shall be performed in accordance with Residential Stationary Generator Semi-Annual Preventative Maintenance Scope of Work Checklist. Preventative Maintenance services must be performed twice per year within the timeframes below:

Spring Service: 4/1-5/31
***Fall Service: 9/1-10/31**

The first Fall Preventative Maintenance timeframe will shift to coincide with the commencement of this contract and extend until 12/31/2026.

A schedule of Semi-Annual Preventative Maintenance services must be emailed to Work Control Center Plant Superintendent for approval, prior to each seasonal timeframe.

II. Parts Replacement:

All parts required as a result of the periodic maintenance activity identified above shall be included in the Annual Charge. The Contractor must use products and brands according to manufacturer's specifications. The aforementioned parts that are worn or not in proper operating condition shall be repaired and/or replaced with new parts and/or devices and be noted on the Residential Stationary Generator Semi-Annual Preventative Maintenance – Scope of Work Checklist and Generator Preventative Maintenance Attestation Form (see Section IV below).

Notification and cost estimate of needed non-emergency repairs beyond preventative maintenance must be emailed to Work Control Center Plant Superintendent or designee within one (1) business day for approval prior to making additional repairs. Additional repairs not covered under the preventative maintenance agreement shall be provided at the service contract's markup and labor rate.

The Contractor shall ensure a clean work area upon completion and remove any and all debris from site. Hazardous or regulated waste shall be contained and removed from site in accordance with all applicable laws and regulations.

III. Emergency Repair Service:

A. Contractor shall provide emergency repair service twenty-four (24) hours per day, seven (7) days per week including all Federal Holidays. Contractor will respond to emergencies within four (4) hours of receiving notice. All emergency repairs not covered under the preventative maintenance agreement shall be provided at the service contract's markup and labor rate. All emergency repairs must be authorized by Work Control Center.

B. For emergency repair service, neither a minimum hour nor travel charges will be paid. Payment for services shall apply only to the hours of service while at the site and not from the time of departure from the Contractor's office to the time of return to the Contractor's office. Mobilization charges are not permitted. If Contractor cannot correct the deficiency or replace the part at the time of the emergency service, any return visit shall be paid at the standard hourly rate of service during normal working hours, unless otherwise approved. One billable hour of labor may be charged for any emergency repair/service that takes less than one hour to complete.

IV. Reports:

Complete the following documents and email to the Plant Superintendent within forty-eight (48) hours of preventative maintenance (PM) visit **at each site**:

1. Generator Preventative Maintenance Attestation Form (Exhibit A)
2. Residential Stationary Generator Semi-Annual Preventative Maintenance – Scope of Work Checklist. (Exhibit B)

V. Working Hours:

The maintenance work to be performed under these specifications shall be performed during regular business hours of 7:30am to 4:00pm, Monday through Friday. All repair work is to be performed during working hours unless specifically authorized in writing by OPWDD. Off hour labor hours are Monday through Friday, 4:01pm to 7:29am and all-day Saturday and Sunday. Holiday labor hours are on the calendar Holiday, not necessarily the observed day. Recognized Holidays are:

New Year's Day
Birthday of Martin Luther King Jr.
Washington's Birthday
Memorial Day
Juneteenth
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Christmas Day

VI. Contractor Liability:

In the event the Contractor fails to provide services as stated in the Scope of Work, within the time frames specified, and OPWDD is required to procure services from another vendor, the Contractor may be held liable for any costs over and above the contractual price for the site(s) involved. In such a situation, the additional cost for these services will be billed to the Contractor or payment will be reduced for the additional costs incurred.

VII. Accounting:

A. Job Tickets

Job Tickets are to be completed at the completion of each service. It is advised that the Job Ticket be a three-part form. House Manager or designee will sign Job Tickets to verify Contractor's time spent on site. The following information is to be recorded on each Job Ticket:

1. The name of the site
2. The type of service completed
3. The date of service
4. The hours on site
5. The signature of House Manager or designee

One copy of the Job Ticket is to remain with the site serviced. In addition, a digital copy of the signed Job Ticket should be emailed to the Plant Superintendent's office within one (1) business day. One copy of the signed Job Ticket is to accompany the invoice for services. The signed ticket acts as verification of time on site, a requirement for payment. One copy is for Contractor's files.

B. Prevailing Wage

Prevailing Wages apply to this contract. The PRC number for this contract is **2026002046**. A copy of Contractor's certified payroll is required to be submitted with invoices prior to payment for services rendered. Contractor and its subcontractors must be registered with the New York State Department of Labor (NYSDOL) and submit their Certificate of Contractor Registration at the time of the bid submission for any Article 8 project.

C. Invoices

Invoices must be accompanied by an itemized parts receipt from the Contractor so the mark-up can be verified. Invoices must indicate Invoice number, PO# OPD01-, contract number, the name of the site, the date of service and the type of service rendered. An invoice may be submitted for a single site or multiple sites as long as each site is itemized on the invoice. All invoices must have a signed Job Ticket attached. Invoices are to be submitted for payment within thirty (30) days of service to:

OPWDD Finger Lakes DDSOO
Unit ID: 3660235
C/O NYS OGS BSC Accounts Payable
Building 5, Fifth Floor
1220 Washington Ave.,
Albany, NY 12226-1900

The State of New York may require the Contractor to submit billing invoices electronically. eInvoicing information may be found at: https://bsc.ogs.ny.gov/nys-vendors

D. Payment

Payments will be made based on actual services rendered. OPWDD reserves the right to delete sites from this contract, in consultation with the Contractor, working out the appropriate credits. Payment for invoices submitted by the Contractor shall only be rendered electronically unless payment by paper check is expressly authorized by the head of the State Agency, in the sole discretion of the head of such State Agency, due to extenuating circumstances. Such electronic payment shall be made in accordance with OSC's procedures and practices to authorize electronic payments.

Exhibit A - Generator Preventative Maintenance Attestation Form

Instructions: This form must be completed by the Vendor on the day Preventative Maintenance is completed at each site as an attestation, **in addition to** any paperwork/form that is completed by your firm, to verify the work has been completed under the Terms and Conditions of the Contract.

Job Site: _____	Hour Meter Reading
Generator Model: _____	Service Date: _____
Generator Serial #: _____	Beginning of PM: _____
Generator Size: _____	End of PM: _____

Was the generator operational when you arrived to do the PM?	YES	NO
If no, please explain: _____		

One Hour Load Test				
Start Time:	Actual _____	Meter _____	⇨	Actual time is required; record meter time as well if applicable.
End Time:	Actual _____	Meter _____		

Are there any immediate code issues or violations that need to be addressed?	YES	NO
If yes, please briefly explain: _____		

Have you identified any specific concerns outside the scope of the Contract?	YES	NO
If yes, please explain: _____		

Technician's Name: _____ (print)

A copy of this form must be left on-site when completed and emailed to DDSO Work Control Center Plant Superintendent

Exhibit B - NYS OPWDD – Finger Lakes DDSOO Work Control Center

Residential Stationary Generator Semi-Annual Preventative Maintenance

- Scope of Work Checklist

This form includes the items which are to be performed by the contracted vendor when listed as required during each Residential Stationary Generator PM over the life of the contract.

Job Site and Address: _____ (print)

Generator Model/size _____ **Generator Serial # _____**

Service Date_____

☐ Perform operational inspection of the generator set to insure it is ready to operate and carry the load when required.

_____

☐ Manually start generator and run three to five minutes/ stop and check all fluid levels – check engine oil level; note level/coolant, etc.

_____

☐ Test engine protective and automatic shutdown devices, list findings:

_____

☐ Clean oil cooler, if applicable.

_____

☐ At initial preventative maintenance service (Fall, first year of contract) flush the radiator and cooling system, change coolant and document the type of coolant used.

_____

☐ At the beginning of the 4th year of the preventative maintenance agreement (Fall) flush the radiator and cooling system, change coolant and document the type of coolant used.

_____

☐ Check engine coolant thermal protection level/adjust as necessary operating in a cold weather environment at each subsequent Spring and Fall preventative maintenance visit.

_____

☐ Check the fuel delivery system and tighten connections as necessary.

_____

☐ Replace fuel filter in Spring. Bleed fuel system where applicable.

_____

☐ Check gas pressure and pressure regulators for proper operation. If the generator system runs off Liquid Propane Gas (LPG), check and document the percentage of LPG in the storage vessel.

_____

☐ Check and clean air inlets and outlets and vacuum clean the interior of the generator cabinet.

_____

☐ Check and clean the battery posts, cables and charger for loose connections, corrosion and proper operation. Correct as necessary.

_____

☐ Check the battery electrolyte level and adjust. Each unit (unless OPWDD notifies Contractor that it is a new unit) will have the battery replaced in the first year of the contract. OPWDD will notify the Contractor of any newly installed generators and those generators will not have the battery automatically replaced in the first year of the contract. Document the type of battery.

_____

☐ Check the unit's wiring for loose connections, corrosion and damage. Correct as necessary.

☐ Adjust frequency (Hertz) to correct no-load setting. Check no-load voltage and adjust voltage regulator if necessary.

☐ Check the engine accessory drive belts for wear, weather cracking and damage. Replace as necessary.

☐ Visually inspect the unit looking for any leaks, wear or damage, loose connections or components and corrosion. Correct minor issues as necessary and immediately advise the appropriate DDSO Work Control Center Representative via phone call and email of any issues discovered.

☐ Change oil and oil filter and service engine during Spring PM. Run the generator manually for 5 minutes stop and check engine oil level. Document and take corrective action if needed.

☐ Replace air filter every Spring.

☐ Check engine spark plugs on gas engine driven units. ☐ Replace once annually in Spring PM. ☐ Clean and re-gap in Fall PM.

☐ On generators with spark arrestors, spark arrestors shall be removed, cleaned and reinstalled.

☐ Check the engine and automatic transfer system safety devices. Correct and adjust as needed.

☐ Control panels, transfer switches shall be inspected for vermin/insect nesting or damage. Vendor shall remove any infestation and perform minor repairs associated with these conditions.

☐ Initiate an automatic start and transfer of the unit to full rated load (make sure major electric equipment, Air Conditioning, one stove oven element with two burners, electric dryer, if applicable, interior/exterior lights on). Exercise the generator for at least one (1) hour looking for leaks, loose connections, or components and abnormal operating conditions. Document via electronic meter the AMPs and Voltage output readings of the generator.

☐Test Battery and log charging voltage, where applicable.

☐ Check and document engine oil level again.

☐ Check units winterization kit to ensure that it is operational (block heater running on the operational thermostat set at 45 degrees F. Test and ensure that the battery trickle charger is operational and able to maintain the battery.

☐ Return the unit to standby set-up for operation when finished.

Exhibit C - Site Listing and Generator Information

	Cluster 1 - Chemung and Schuyler Counties								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Big Flats IRA	419 Sing Sing Rd, Horseheads, 14845	Chemung	607-739-1923	14kw	6221052	Generac	58840	Nat Gas
2	Chemung IRA	671 Wyncoop Creek Dr, Chemung, 14825	Chemung	607-529-3929	20kw	3859126	Dayton	#0047240	Propane
3	Montour Falls IRA	243 N Genesee St, Montour Falls, 14865	Schuyler	607-535-7655	14kw	6184602	Generac	#0058840	Nat Gas
4	Pine City IRA	1503 Pennsylvania Ave, Pine City, 14871	Chemung	607-733-5634	14kw	6169797	Generac	#0058840	Nat Gas
5	Van Etten IRA	117 Langford Creek Rd, Van Etten, 14889	Chemung	607-589-6866	20kw	3160525	Dayton	4LM38B	Propane
6	Veteran IRA	45 Hancock Dr, Horseheads, 14845	Chemung	607-739-5740	25kw	5673478	Generac	QT02524ANSNA	Nat Gas
7	Watkins Glen IRA	706 N Porter Ave, Watkins Glen, 14891	Schuyler	607-535-4686	14kw	6969495	Generac	QT02515ANSX	Nat Gas

	Cluster 2 - Livingston County								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Avon IRA	107 East Main St, Avon, 14414	Livingston	585-226-6547	14kw	5036727	Generac	#0055300	Propane
2	Autumn Lane IRA	29 Fiddler Rd, Mt Morris, 14510	Livingston	585-658-3884	25kw	6971240	Generac	QT02515ANSX	Propane
3	Bellamy IRA	6220 Fiddler Rd, Mt Morris, 14510	Livingston	585-658-9750	45kw	9477811	Generac	QT0452ANSX	Propane
4	Caledonia IRA	328 Grand Circle, Caledonia, 14423	Livingston	585-538-2600	20kw	4003288	Guardian	SG020-A161.5N36	Nat Gas
5	Cedar Court IRA	50 Morse St, Dansville, 14437	Livingston	585-335-2264	40kw	3710519	Generac	SG0043733	Nat Gas
6	Conesus IRA	5398 S Livonia Rd, Conesus, 14435	Livingston	585-346-9519	45kw	4370489	Centurion	#0052630	Propane
7	Creekside IRA	35 S State St, Nunda, 14517	Livingston	585-468-2525	60kw	I940554478	Onan	60ENA	Nat Gas
8	Dansville IRA	60 Elizabeth St, Dansville, 14437	Livingston	585-335-6660	45kw	9477814	Generac	QT04524ANSX	Nat Gas
9	Derby IRA	29 Applin Way, Dansville, 14437	Livingston	585-335-6916	40kw	3710521	Generac	SG0043733	Nat Gas
10	East Avon IRA	5243 E Avon Rd, Avon, 14414	Livingston	585-226-3432	14kw	5006361	Generac	#0055300	Propane
11	Geneseo IRA	40 Avon Rd, Geneseo, 14454	Livingston	585-243-0143	45kw	9473465	Generac	QT04524ANZX	Nat Gas
12	Jefferson IRA	9 W Jefferson St, Dansville, 14437	Livingston	585-335-6918	25kw	6969496	Generac	QT02515ANSX	Nat Gas
13	Keating IRA	3 Keating Lane, Nunda, 14517	Livingston	585-468-5727	40kw	3707982	Generac	SG0043733	Nat Gas
14	Lima IRA	1858 Rochester St, Lima, 14485	Livingston	585-582-1020	14kw	6208860	Generac	58840	Nat Gas
15	Livonia IRA	6807 Richmond Mills Rd, Livonia, 14487	Livingston	585-346-5092	20kw	3857650	Generac	#0047240	Propane
16	Main St IRA	24 Main St, Dansville, 14437	Livingston	585-335-8832	25kw	9427846	Generac	QT02515ANSX	Nat Gas
17	Nunda IRA	30 S Church St, Nunda, 14517	Livingston	585-468-2370	45kw	300433373	Generac	RG04524ANAX	Nat Gas
18	Springwater IRA	7430 Howe Ave, Springwater, 14560	Livingston	585-669-2570	25kw	8678480	Generac	QT0512ANSX	Propane
19	Walnut IRA	8 Walnut St, Nunda, 14517	Livingston	585-468-5915	25kw	4399104	Centurion	#0052141	Nat Gas
20	West Sparta IRA	4846 Stoner Hill Rd, Dansville, 14437	Livingston	585-335-2652	40kw	3212888	Dayton	4LM43	Propane
21	Witter IRA	48 Morse St, Dansville, 14437	Livingston	585-335-5030	40kw	3710523	Generac	SG0043733	Nat Gas

	Cluster 3 - Monroe County (East)								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Birch Lane IRA	264 Birch Lane, W Webster, 14580	Monroe	585-671-4624	20kw	3183955	Dayton	4LM38B	Nat Gas
2	Brooklawn Dr IRA	31 Brooklawn Dr, Rochester, 14618	Monroe	585-271-2221	25kw	3001136973	Generac	QT02515ANSX	Nat Gas
3	Crittenden IRA	1310 Crittenden Rd, Rochester, 14623	Monroe	585-424-4429	25kw	4402347	Centurion	#0052141	Nat Gas
4	Culver Road IRA	1633 Culver Rd, Rochester, 14609	Monroe	585-288-5872	25kw	3000815830	Generac	RG02515ANAX	Nat Gas
5	Elmwood IRA	2325 Elmwood Ave, Rochester, 14618	Monroe	585-244-5423	45kw	8269943	Generac	QT03624ANAX	Nat Gas
6	Firestone IRA	77 Firestone Dr, Rochester, 14618	Monroe	585-426-7980	20kw	4281600	Gererac	#0052100	Nat Gas
7	Hatch Rd IRA	1331 Hatch Rd, Webster, 14580	Monroe	585-671-6331	25kw	9427851	Generac	QT02515ANSX	Nat Gas
8	Hilltop IRA	8 Hilltop Dr, Pittsford, 14534	Monroe	585-381-2228	14kw	6969494	Generac	QT02515ANSX	Nat Gas
9	Keyel Dr IRA	108 Keyel Dr, Rochester, 14625	Monroe	585-586-4981	25kw	4637702	Centurion	#0053260	Nat Gas
10	Larkspur IRA	130 Larkspur Lane, Rochester, 14622	Monroe	585-266-8205	20kw	4637701	Centurion	#0053260	Nat Gas
11	Long Acre IRA	198 Long Acre Rd, Rochester, 14621	Monroe	585-544-3950	25kw	3003961329	Generac	RG04524ANAX	Nat Gas
12	Metro Park DT	220 Metro Pk, Rochester, 14623	Monroe	585-272-3050	150kw	N/A	Generac	QT15068	Nat Gas
13	Peck Rd IRA	481 Peck Rd, Parma, 14559	Monroe	585-392-7344	25kw	4637707	Centurion	#0053260	Nat Gas
14	Penfield 2088 IRA	2088 Penfield Rd, Penfield, 14526	Monroe	585-388-7333	14kw	5006364	Generac	#0055300	Nat Gas
15	Penfield 2900 IRA	2900 Penfield Rd, Macedon, 14502	Wayne	585-388-5150	40kw	3728577	Centurion	#0049140	Nat Gas
16	Penfield North IRA	2301 Penfield Rd, Penfield, 14526	Monroe	585-388-0095	35kw	8107931	Generac	QT03624ANAX	Nat Gas
17	Penfield South IRA	2303 Penfield Rd, Penfield, 14526	Monroe	585-388-8223	35kw	7764343	Generac	QT02224ANAX	Nat Gas
18	Pierce St IRA	30 Pierce St, Webster, 14580	Monroe	585-872-6270	25kw	7764343	Generac	QT02224ANAX	Nat Gas
19	St Paul 2068 IRA	2068 St Paul St, Rochester, 14621	Monroe	585-266-5266	25kw	7408047	Generac	1QT02224ANAX	Nat Gas
20	St Paul 4519 IRA	4519 St Paul Blvd, Rochester, 14617	Monroe	585-342-1179	25kw	7630861	Generac	QT02224ANAX	Nat Gas
21	Terrain Dr IRA	19 Terrain Dr, Rochester, 14618	Monroe	585-241-0130	25kw	8686189	Generac	QT02515ANSX	Nat Gas
22	Tobey Rd IRA	222 Tobey Rd, Pittsford, 14534	Monroe	585-249-0320	25kw	6969497	Generac	QT02515ANSX	Nat Gas

	Cluster 4 - Monroe County (West)								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Chi Mar IRA	32 Chi Mar Dr, Rochester, 14624	Monroe	585-426-7338	20kw	4001787	Guardian	#0047240	Nat Gas
2	Chili IRA	19 Chili Ave, Scottsville, 14546	Monroe	585-889-8362	40kw	3214092	Dayton	4LM43	Nat Gas
3	Greenbriar Dr IRA	44 Greenbriar Dr, Rochester, 14624	Monroe	585-426-4410	20kw	3146694	Dayton	4LM38B	Nat Gas
4	Hilton IRA	761 East Ave, Hilton, 14468	Monroe	585-392-2400	25kw	4316272	Generac	#0052140	Nat Gas
5	Latta Road 1401 IRA	1401 Latta Rd, Rochester, 14612	Monroe	585-621-2680	14kw	6221054	Generac	#0058840	Nat Gas
6	Latta Road 2380 IRA	2380 Latta Rd, Rochester, 14612	Monroe	585-723-5710	25kw	7573484	Generac	QT0224ANAX	Nat Gas
7	Lettington IRA	63 Lettington Dr, Rochester, 14624	Monroe	585-235-7750	25kw	6202456	Generac	QT02516ANSX	Nat Gas
8	Long Pond IRA	1138 1/2 Long Pond Rd, Rochester, 14626	Monroe	585-225-3740	40kw	3214090	Dayton	4LM43	Nat Gas
9	Middle Rd IRA	1678 Middle Rd, Rush, 14543	Monroe	585-533-1859	14kw	5646919	Generac	#0055221	Nat Gas
10	Pine Trail IRA	80 Pine Trail Dr, Honeoye Falls, 14472	Monroe	585-582-1786	45kw	8714507	Generac	QT04524ANSX	Nat Gas
11	Rush IRA	1070 Rush-Scottsville Rd, Rush, 14543	Monroe	585-533-1695	20kw	3205849	Dayton	4LM38B	Nat Gas
12	Scottsville IRA	724 North Rd, Scottsville, 14546	Monroe	585-889-7220	20kw	4281589	Guardian	#0052100	Nat Gas
13	Telephone Rd IRA	275 Telephone Rd, W Henrietta, 14586	Monroe	585-359-1330	25kw	8686191	Gererac	QT0251ANSX	Nat Gas
14	Whittier 3 IRA	3 Whittier Rd, Rochester 14624	Monroe	585-594-9414	25kw	9425614	Generac	QT02515ANSX	Nat Gas
15	Whittier 331 IRA	331 Whittier Rd, Spencerport, 14559	Monroe	585-594-1255	14kw	5006365	Generac	#0055300	Nat Gas
16	Wilder Rd 433 IRA	433 Wilder Rd, Hilton, 14468	Monroe	585-392-5445	40kw	3808837	Generac	#004914-2	Nat Gas
17	Wilder Rd 435 IRA	435 Wilder Rd, Hilton, 14468	Monroe	585-392-5814	40kw	3808837	Generac	#004914-2	Nat Gas

	Cluster 5 - Ontario County								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Buffalo St IRA	182 Buffalo St, Canandaigua, 14424	Ontario	585-394-1170	20kw	J890273810	Onan	20ES	Nat Gas
2	Eagle Street IRA	32 Eagle St, Phelps, 14532	Ontario	315-548-7613	25kw	4370489	Generac	#0052630	Propane
3	East Main Street IRA	83 East Main St, Clifton Springs, 14432	Ontario	315-462-7032	40kw	3709069	Generac	SG0043733	Nat Gas
4	Geneva DT	3660 Pre-Emption Rd, Geneva, 14456	Ontario	315-781-0132	60kw	3001222851	Generac	RG06024GNSX	Nat Gas
5	Gibson St 152 IRA	152 E Gibson St, Canandaigua, 14424	Ontario	585-384-3234	25kw	9427848	Generac	QT02515ANSX	Nat Gas
6	Gibson St 338 IRA	338 E Gibson St, Canandaigua, 14424	Ontario	585-396-2952	14kw	3004167393	Generac	G0070351	Nat Gas
7	Gorham St IRA	8 Gorham St, Rushville, 14544	Ontario	585-554-5294	45kw	4341395	Centurion	#0052230	Nat Gas
8	Hopewell IRA	3226 Route 5 & 20, Canandaigua, 14424	Ontario	585-394-2289	25kw	5700313	Generac	QT02516ANSN	Propane
9	Martz Rd IRA	5700 Martz Rd, Farmington, 14425	Ontario	315-986-4373	35kw	3881249	Centurion	#0049930	Nat Gas
10	Middle Cheshire IRA	4301 Middle Cheshire Rd, Canandaigua, 14424	Ontario	585-396-9230	40kw	3731061	Centurion	#0049140	Nat Gas
11	Naples IRA	7814 Gulick Rd, Naples, 14512	Ontario	585-374-6179	20kw	4661638	Generac	QT02524AVSNA	Propane
12	Port Gibson IRA	112 Field St, Port Gibson, 14537	Ontario	315-331-6774	25kw	9010052	Generac	QT02515ANSX	Nat Gas
13	Reed Comers IRA	3777 Reed Corners Rd, Canandaigua, 14424	Ontario	585-396-2390	40kw	3891039	Centurion	#0049930	Propane
14	Route 488 IRA	1505 Route 488, Phelps, 14532	Ontario	315-548-8027	14kw	30006954623	Generac	G0071760	Nat Gas
15	Shortsville IRA	50 W Main St, Shortsville, 14548	Ontario	585-289-3701	30kw	300096915	Generac	RG03015ANSX	Nat Gas
16	South Ave IRA	49 South Ave, Bloomfield, 14469	Ontario	585-657-8178	25kw	4402336	Centurion	#0052141	Nat Gas
17	South Bristol IRA	6860 Gulick Rd, Naples, 14512	Ontario	585-374-5512	13kw	920464702	Onan	20ES	Propane
18	South Main St IRA	80 South Main, Rushville, 14544	Ontario	585-554-6888	40kw	3707977	Guardian	SG0043733	Nat Gas
19	Summit Parkway IRA	4517 Summit Pkwy, Canandaigua, 14424	Ontario	585-554-3503	40kw	3707980	Generac	SG0043733	Nat Gas
20	Sunray Crest IRA	6469 Sunray Crest Dr, Victor, 14564	Ontario	585-924-4568	40kw	4357698	Centurion	#0052230	Nat Gas
21	Victor IRA	220 W Main St, Victor, 14564	Ontario	585-924-4382	30kw	3003961072	Generac	RG03015ANAX	Nat Gas
22	Wabash IRA	5133 Wabash Rd, Geneva, 14456	Ontario	585-526-4400	45kw	4357721	Centurion	#0052230	Propane
23	Weigert IRA	869 Weigert Rd, Farmington, 14425	Ontario	585-924-0767	35kw	4357692	Centurion	#0052230	Propane
24	Wells Curtice IRA	5580 Wells Curtice Rd, Canandaigua, 14424	Ontario	585-394-7428	40kw	3881250	Centurion	#0049930	Propane
25	West Lake IRA	4146 West Lake Rd, Geneva, 14456	Ontario	315-781-3246	40kw	3709071	Generac	SG0043733	Nat Gas

	Cluster 6 - Seneca County								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Fayette IRA	2747 Route 96, Waterloo, 13165	Seneca	315-539-8493	14kw	5678070	Gererac	#0055300	Nat Gas
2	Interlaken IRA	8278 N Main St, Interlaken, 14847	Seneca	607-532-4870	25kw	8680305	Generac	QT02515ANSX	Propane
3	Marshall Rd IRA	1519 Marshall Rd, Waterloo, 13165	Seneca	315-539-8203	14kw	N/A	Generac	#0058840	Nat Gas
4	Mynderse IRA	119 Mynderse St, Seneca Falls, 13148	Seneca	315-568-4431	14kw	6208861	Generac	#0058840	Nat Gas
5	North Rd IRA	1750 North Rd, Waterloo, 13165	Seneca	315-539-4872	60kw	30001186216	Generac	RG06024ANSX	Propane
6	Ovid IRA	7166 Main St, Ovid, 14521	Seneca	607-869-5106	25kw	9427847	Generac	QT02515ANSX	Propane
7	Peterman Rd IRA	27 Peterman Rd, Seneca Falls, 13148	Seneca	315-568-4464	25kw	8683303	Generac	QT02515ANSX	Nat Gas
8	Romulus IRA	2090 Cayuga St, Romulus, 14541	Seneca	607-869-9748	25kw	5673480	Generac	QT02524ANSNA	Propane
9	Route 96 IRA	1545 North Rd, Waterloo, 13165	Seneca	315-539-5040	25kw	5673479	Generac	QT02524ANSNA	Nat Gas

	Cluster 7 - Steuben and Yates Counties								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Campbell IRA	8761 Route 415, Campbell, 14821	Steuben	607-527-8331	25kw	4637704	Centurion	#0053260	Propane
2	Cohocton IRA	37 South Main St, Cohocton, 14826	Steuben	585-384-5939	40kw	4237723	Centurion	#0049931	Nat Gas
3	Corning IRA	3209 Gorton Rd, Corning, 14830	Steuben	607-936-4335	25kw	4639666	Centurion	#0053260	Nat Gas
4	Dresden IRA	109 Seneca St, Dresden, 14441	Yates	315-536-0722	14kw	5036683	Generac	#0055300	Nat Gas
5	Jerusalem IRA	2448 Potter Rd, Penn Yan, 14527	Yates	315-536-7577	25kw	4638324	Centurion	#0053260	Propane
6	LaRue IRA	105 Charles St, Wayland, 14572	Steuben	585-728-3419	40kw	3707976	Generac	SG0043733	Nat Gas
7	Painted Post IRA	1 Reservoir Rd, Painted Post, 14870	Steuben	607-936-6662	14kw	6221053	Generac	58840	Nat Gas
8	Savona IRA	6119 Route 415, Savona, 14879	Steuben	607-583-2140	25kw	4346502	Centurion	#0052140	Propane
9	Southview IRA	25 Southview Dr, Wayland, 14572	Steuben	585-728-3421	40kw	4399105	Centurion	#0052141	Nat Gas
10	Vine Valley IRA	6166 S Vine Valley Rd, Middlesex, 14507	Yates	585-554-3911	20kw	3142453	Dayton	4LM38B	Propane

	Cluster 8 - Wayne County								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Alton IRA	5493 Route 14, Sodus, 14551	Wayne	315-483-6687	14kw	5036722	Generac	#0055300	Nat Gas
2	Huron IRA	6370 Clapper Rd, Wolcott, 14590	Wayne	315-594-8809	40kw	3709067	Guardian	SG0043733	Propane
3	Marion IRA	4082 N Main St, Marion, 14505	Wayne	315-926-5070	20kw	4292945	Guardian	#0052100	Nat Gas
4	Ontario IRA	2420 Trimble Rd, Ontario, 14519	Wayne	315-524-1970	20kw	3832310	Guardian	#0047240	Nat Gas
5	Palmyra IRA	255 Cuyler St, Palmyra, 14522	Wayne	315-597-4484	25kw	4637696	Centurion	#0053260	Nat Gas
6	Rose IRA	4288 Lovers Lane, Rose, 14516	Wayne	315-587-4531	20kw	3142478	Dayton	4LM38B	Propane
7	Savannah IRA	1591 Wellington Ave, Savannah, 13146	Wayne	315-365-3285	14kw	5036734	Generac	#0055300	Nat Gas
8	Slocum Rd IRA	6121 Slocum Rd, Ontario, 14519	Wayne	315-524-4577	25kw	6971242	Generac	QT02515ANSX	Nat Gas
9	Walworth IRA	4500 Ontario Center Rd, Walworth, 14568	Wayne	315-524-3010	40kw	3731060	Centurion	#0049140	Nat Gas
10	Williamson IRA	4080 Circle Dr, Williamson, 14589	Wayne	315-589-8811	14kw	6208862	Generac	#0058840	Nat Gas
11	Wolcott IRA	11894 W Main St, Wolcott, 14590	Wayne	315-594-2461	25kw	4637699	Centurion	#0053260	Nat Gas

	Cluster 9 - Wayne County (Newark)								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Church St 507 IRA	507 Church St, Newark, 14513	Wayne	315-331-6730	14kw	6969503	Generac	QT02515ANSX	Nat Gas
2	Church St 508 IRA	508 Church St, Newark, 14513	Wayne	315-331-7619	14kw	3014470392	Generac	G00722310	Nat Gas
3	Church St 522 IRA	522 Church St, Newark, 14513	Wayne	315-331-7220	38Kw	3009843717	Generac	RG38	Nat Gas
4	Cobblestone 101 IRA	101 Cobblestone Terrace, Newark, 14513	Wayne	315-331-8601	40kw	3174456	Dayton	4LM43	Propane
5	Cobblestone 102 IRA	102 Cobblestone Terrace, Newark, 14513	Wayne	315-331-9688	45kw	6219155	Generac	QT04842ANAX	Propane
6	Cobblestone 103 IRA	103 Cobblestone Terrace, Newark, 14513	Wayne	315-331-9614	40kw	3216127	Dayton	4LM43	Propane
7	Cobblestone 104 IRA	104 Cobblestone Terrace, Newark, 14513	Wayne	315-331-8679	40kw	3172968	Dayton	4LM43	Propane
8	Cobblestone 105 IRA	105 Cobblestone Terrace, Newark, 14513	Wayne	315-331-9792	38kw	3014722156	Generac	RG048455ANAX	Propane
9	Cobblestone 106 IRA	106 Cobblestone Terrace, Newark, 14513	Wayne	315-331-8504	45kw	4394088	Centurion	#0052630	Propane
10	Cobblestone 107 IRA	107 Cobblestone Terrace, Newark, 14513	Wayne	315-331-8513	40kw	3707986	Guardian	SG0043733	Propane
11	Cobblestone 108 IRA	108 Cobblestone Terrace, Newark, 14513	Wayne	315-331-9549	40kw	9018681	Generac	SG0040AG035	Propane
12	Cuyler Street 209 IRA	209 Cuyler St, Newark, 14513	Wayne	315-331-4912	38kw	3005621356	Generac	RG03824ANAX	Nat Gas
13	Cuyler Street 213 IRA	213 Cuyler St, Newark, 14513	Wayne	315-331-6747	38kw	3005621357	Generac	RG03824ANAX	Nat Gas
14	*Vienna 545 IRA	545 Vienna St, Newark, 14513	Wayne	315-331-2514	17kw	TBD	TBD	TBD	TBD
	*This location is scheduled to have a stationary generator purchased and installed within the first contract year.								

	Cluster 10 - Wyoming County								
#	Site Name	Address	County	Phone	Size	Serial #	Make	Model	Fuel
1	Koscielniak IRA	22 Handley St, Perry, 14530	Wyoming	585-237-6730	25kw	6969499	Generac	QT02515ANSX	Nat Gas
2	Lakeview IRA	3660 Walker Rd, Perry, 14530	Wyoming	585-237-6742	25kw	6971243	Generac	QT02515ANSX	Nat Gas
3	North Maple IRA	179 North Maple St, Warsaw, 14569	Wyoming	585-786-2129	40kw	3727979	Generac	SG0043733	Nat Gas
4	Perry IRA	344 S Main St, Perry, 14530	Wyoming	585-237-2221	40kw	3128034	Dayton	4LM43	Propane
5	Silver Lake DT	7059 Standpipe Rd, Perry, 14530	Wyoming	585-237-2230	130kw	M31390	Generac	QT13068	Nat Gas

Cost Proposal Form

Instructions:

There are ten Clusters. Each Cluster will be evaluated separately. Complete the section of the **Cost Proposal** form for each Cluster you would like to bid on. Vendors may bid on one or multiple Clusters and multiple contracts may be awarded. All locations included in a Cluster are to be serviced by the Bidder who is awarded the contract for that Cluster.

(A) Total Annual Preventative Maintenance Cost

Preventative Maintenance Cost (A) is calculated by entering your Cost Per Event for each location, multiplying it by 2 annual events and entering each location total in the far-right column labelled, Annual Preventative Maintenance Total. The Annual Preventative Maintenance Total column should then be added up with this total for the cluster entered in the bottom right corner as the Total Annual Preventative Maintenance for Cluster X. All locations within each Cluster must have a Cost Per Event amount filled in for Preventative Maintenance Cost in order for your bid to be considered for that Cluster.

(B) Total Annual Estimated Labor Cost for Repair

Annual Estimated Labor Cost for Repair (B) is calculated by multiplying your labor rates by estimated hours for each hourly wage category, then totaling the estimated labor costs as Total Annual Estimated Labor Cost for Repair for that Cluster.

(C) Total Annual Estimated Parts with Mark-up Cost

Total Annual Estimated Parts with Mark-Up Cost (C) is calculated by multiplying your parts mark-up percentage by each cluster's estimated parts cost, then totaling parts mark-up cost and estimated parts cost.

Contractor's Total Annual Estimated Combined Cost for each Cluster will be calculated by adding the sum of:
(A) Total Annual Preventative Maintenance Cost,
(B) Total Annual Estimated Labor Cost for Repair, and
(C) Total Annual Estimated Parts with Mark-Up Cost.

Check your math-refer to (page 17) **#17 Evaluation Criteria: Method of Award** for more information. Estimated Labor Hours and Estimated Parts Costs are estimates only. Payment will be made on actual services rendered. Submit a completed **Summary and Signature Page** (page 40) with all cost proposal documents.

Any alteration of the Cost Proposal Form may result in disqualification of the bid. OPWDD reserves the right to reject any and all offers.

CLUSTER 1 – Chemung and Schuyler Counties ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Big Flats IRA	$	X	2	=	$
2	Chemung IRA	$	X	2	=	+$
3	Montour Falls IRA	$	X	2	=	+$
4	Pine City IRA	$	X	2	=	+$
5	Van Etten IRA	$	X	2	=	+$
6	Veteran IRA	$	X	2	=	+$
7	Watkins Glen IRA	$	X	2	=	+$
Total Annual Preventative Maintenance for Cluster 1 (A)=						**$**
ANNUAL ESTIMATED LABOR COST FOR REPAIR		Estimated Hours				
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=		$	X	28	=	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=		$	X	14	=	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=		$	X	4	=	+$
Total Annual Estimated Labor Cost for Repair Cluster 1 (B) =						**$**
ANNUAL ESTIMATED PARTS WITH MARK-UP COST		Estimated Parts				
Parts Mark Up not to exceed 20% Parts Mark Up =		%	X	$2,800.	=	$
Estimated Annual Parts Cost =						+ $ 2,800.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 1 (C) =						**$**
Total Annual Estimated Combined Cost for Cluster 1 (A+B+C) =						**$**

Contractor's Name:

CLUSTER 2 – Livingston County ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Avon IRA	$	X	2	=	$
2	Autumn Lane IRA	$	X	2	=	+$
3	Bellamy IRA	$	X	2	=	+$
4	Caledonia IRA	$	X	2	=	+$
5	Cedar Court IRA	$	X	2	=	+$
6	Conesus IRA	$	X	2	=	+$
7	Creekside IRA	$	X	2	=	+$
8	Dansville IRA	$	X	2	=	+$
9	Derby IRA	$	X	2	=	+$
10	East Avon IRA	$	X	2	=	+$
11	Geneseo IRA	$	X	2	=	+$
12	Jefferson IRA	$	X	2	=	+$
13	Keating IRA	$	X	2	=	+$
14	Lima IRA	$	X	2	=	+$
15	Livonia IRA	$	X	2	=	+$
16	Main St IRA	$	X	2	=	+$
17	Nunda IRA	$	X	2	=	+$
18	Springwater IRA	$	X	2	=	+$
19	Walnut IRA	$	X	2	=	+$
20	West Sparta IRA	$	X	2	=	+$
21	Witter IRA	$	X	2	=	+$
					Total Annual Preventative Maintenance for Cluster 2 (A)=	**$**

ANNUAL ESTIMATED LABOR COST FOR REPAIR	Estimated Hours			
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=	$	X	84 =	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=	$	X	42 =	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=	$	X	11 =	+$
			Total Annual Estimated Labor Cost for Repair Cluster 2 (B) =	**$**

ANNUAL ESTIMATED PARTS WITH MARK-UP COST	Estimated Parts		
Parts Mark Up not to exceed 20% Parts Mark Up =	%	X $8,400. =	$
		Estimated Annual Parts Cost =	+ $ 8,400.00
		Total Annual Estimated Parts with Mark-Up Cost for Cluster 2 (C) =	**$**
		Total Annual Estimated Combined Cost for Cluster 2 (A+B+C) =	**$**

Contractor's Name:

CLUSTER 3 – Monroe County (East) ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Birch Lane IRA	$	X	2	=	$
2	Brooklawn Dr IRA	$	X	2	=	+$
3	Crittenden IRA	$	X	2	=	+$
4	Culver Road IRA	$	X	2	=	+$
5	Elmwood IRA	$	X	2	=	+$
6	Firestone IRA	$	X	2	=	+$
7	Hatch Rd IRA	$	X	2	=	+$
8	Hilltop IRA	$	X	2	=	+$
9	Keyel Dr IRA	$	X	2	=	+$
10	Larkspur IRA	$	X	2	=	+$
11	Long Acre IRA	$	X	2	=	+$
12	Metro Park DT	$	X	2	=	+$
13	Peck Rd IRA	$	X	2	=	+$
14	Penfield 2088 IRA	$	X	2	=	+$
15	Penfield 2900 IRA	$	X	2	=	+$
16	Penfield North IRA	$	X	2	=	+$
17	Penfield South IRA	$	X	2	=	+$
18	Pierce St IRA	$	X	2	=	+$
19	St Paul 2068 IRA	$	X	2	=	+$
20	St Paul 4519 IRA	$	X	2	=	+$
21	Terrain Dr IRA	$	X	2	=	+$
22	Tobey Rd IRA	$	X	2	=	+$
	Total Annual Preventative Maintenance for Cluster 3 (A)=					**$**

ANNUAL ESTIMATED LABOR COST FOR REPAIR	Estimated Hours			
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=	$	X	80 =	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=	$	X	40 =	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=	$	X	10 =	+$
Total Annual Estimated Labor Cost for Repair Cluster 3 (B) =				**$**

ANNUAL ESTIMATED PARTS WITH MARK-UP COST	Estimated Parts		
Parts Mark Up not to exceed 20% Parts Mark Up =	%	X $8,000. =	$
Estimated Annual Parts Cost =			+ $ 8,000.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 3 (C) =			**$**
Total Annual Estimated Combined Cost for Cluster 3 (A+B+C) =			**$**

Contractor's Name:

CLUSTER 4 – Monroe County (West) ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Chi Mar IRA	$	X	2	=	$
2	Chili IRA	$	X	2	=	+$
3	Greenbriar Dr IRA	$	X	2	=	+$
4	Hilton IRA	$	X	2	=	+$
5	Latta Road 1401 IRA	$	X	2	=	+$
6	Latta Road 2380 IRA	$	X	2	=	+$
7	Lettington IRA	$	X	2	=	+$
8	Long Pond IRA	$	X	2	=	+$
9	Middle Rd IRA	$	X	2	=	+$
10	Pine Trail IRA	$	X	2	=	+$
11	Rush IRA	$	X	2	=	+$
12	Scottsville IRA	$	X	2	=	+$
13	Telephone Rd IRA	$	X	2	=	+$
14	Whittier 3 IRA	$	X	2	=	+$
15	Whittier 331 IRA	$	X	2	=	+$
16	Wilder Rd 433 IRA	$	X	2	=	+$
17	Wilder Rd 435 IRA	$	X	2	=	+$
Total Annual Preventative Maintenance for Cluster 4 (A)=						**$**
ANNUAL ESTIMATED LABOR COST FOR REPAIR			Estimated Hours			
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=		$	X	76	=	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=		$	X	38	=	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=		$	X	10	=	+$
Total Annual Estimated Labor Cost for Repair Cluster 4 (B) =						**$**
ANNUAL ESTIMATED PARTS WITH MARK-UP COST			Estimated Parts			
Parts Mark Up not to exceed 20%	Parts Mark Up =		%	X $7,600.	=	$
				Estimated Annual Parts Cost =		+ $ 7,600.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 4 (C) =						**$**
Total Annual Estimated Combined Cost for Cluster 4 (A+B+C) =						**$**

Contractor's Name:

CLUSTER 5 – Ontario County ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Buffalo St IRA	$	X	2	=	$
2	Eagle Street IRA	$	X	2	=	+$
3	East Main Street IRA	$	X	2	=	+$
4	Geneva DT	$	X	2	=	+$
5	Gibson St 152 IRA	$	X	2	=	+$
6	Gibson St 338 IRA	$	X	2	=	+$
7	Gorham St IRA	$	X	2	=	+$
8	Hopewell IRA	$	X	2	=	+$
9	Martz Rd IRA	$	X	2	=	+$
10	Middle Cheshire IRA	$	X	2	=	+$
11	Naples IRA	$	X	2	=	+$
12	Port Gibson IRA	$	X	2	=	+$
13	Reed Corners IRA	$	X	2	=	+$
14	Route 488 IRA	$	X	2	=	+$
15	Shortsville IRA	$	X	2	=	+$
16	South Ave IRA	$	X	2	=	+$
17	South Bristol IRA	$	X	2	=	+$
18	South Main St IRA	$	X	2	=	+$
19	Summit Parkway IRA	$	X	2	=	+$
20	Sunray Crest IRA	$	X	2	=	+$
21	Victor IRA	$	X	2	=	+$
22	Wabash IRA	$	X	2	=	+$
23	Weigert IRA	$	X	2	=	+$
24	Wells Curtice IRA	$	X	2	=	+$
25	West Lake IRA	$	X	2	=	+$
	Total Annual Preventative Maintenance for Cluster 5 (A)=					**$**

ANNUAL ESTIMATED LABOR COST FOR REPAIR	Estimated Hours		
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=	$	X 100 =	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=	$	X 50 =	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=	$	X 13 =	+$
Total Annual Estimated Labor Cost for Repair Cluster 5 (B) =			**$**

ANNUAL ESTIMATED PARTS WITH MARK-UP COST	Estimated Parts		
Parts Mark Up not to exceed 20% Parts Mark Up =	%	X $10,000. =	$
Estimated Annual Parts Cost =			+ $ 10,000.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 5 (C) =			**$**
Total Annual Estimated Combined Cost for Cluster 5 (A+B+C) =			**$**

Contractor's Name:

CLUSTER 6 – Seneca County ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Fayette IRA	$	X	2	=	$
2	Interlaken IRA	$	X	2	=	+$
3	Marshall Rd IRA	$	X	2	=	+$
4	Mynderse IRA	$	X	2	=	+$
5	North Rd IRA	$	X	2	=	+$
6	Ovid IRA	$	X	2	=	+$
7	Peterman Rd IRA	$	X	2	=	+$
8	Romulus IRA	$	X	2	=	+$
9	Route 96 IRA	$	X	2	=	+$
Total Annual Preventative Maintenance for Cluster 6 (A)=						**$**
ANNUAL ESTIMATED LABOR COST FOR REPAIR		Estimated Hours				
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=		$	X	36	=	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=		$	X	18	=	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=		$	X	5	=	+$
Total Annual Estimated Labor Cost for Repair Cluster 6 (B) =						**$**
ANNUAL ESTIMATED PARTS WITH MARK-UP COST		Estimated Parts				
Parts Mark Up not to exceed 20% Parts Mark Up =		%	X	$3,600. =		$
Estimated Annual Parts Cost =						+ $ 3,600.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 6 (C) =						**$**
Total Annual Estimated Combined Cost for Cluster 6 (A+B+C) =						**$**

Contractor's Name:

CLUSTER 7 – Steuben and Yates Counties ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Campbell IRA	$	X	2	=	$
2	Cohocton IRA	$	X	2	=	+$
3	Corning IRA	$	X	2	=	+$
4	Dresden IRA	$	X	2	=	+$
5	Jerusalem IRA	$	X	2	=	+$
6	LaRue IRA	$	X	2	=	+$
7	Painted Post IRA	$	X	2	=	+$
8	Savona IRA	$	X	2	=	+$
9	Southview IRA	$	X	2	=	+$
10	Vine Valley IRA	$	X	2	=	+$
Total Annual Preventative Maintenance for Cluster 7 (A)=						**$**
ANNUAL ESTIMATED LABOR COST FOR REPAIR				Estimated Hours		
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=		$	X	40	=	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=		$	X	20	=	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=		$	X	5	=	+$
Total Annual Estimated Labor Cost for Repair Cluster 7 (B) =						**$**
ANNUAL ESTIMATED PARTS WITH MARK-UP COST				Estimated Parts		
Parts Mark Up not to exceed 20% Parts Mark Up =		%	X	$4,000.	=	$
Estimated Annual Parts Cost =						+ $ 4,000.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 7 (C) =						**$**
Total Annual Estimated Combined Cost for Cluster 7 (A+B+C) =						**$**

Contractor's Name:

CLUSTER 8 – Wayne County ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Alton IRA	$	X	2	=	$
2	Huron IRA	$	X	2	=	+$
3	Marion IRA	$	X	2	=	+$
4	Ontario IRA	$	X	2	=	+$
5	Palmyra IRA	$	X	2	=	+$
6	Rose IRA	$	X	2	=	+$
7	Savannah IRA	$	X	2	=	+$
8	Slocum Rd IRA	$	X	2	=	+$
9	Walworth IRA	$	X	2	=	+$
10	Williamson IRA	$	X	2	=	+$
11	Wolcott IRA	$	X	2	=	+$
	Total Annual Preventative Maintenance for Cluster 8 (A)=					**$**

ANNUAL ESTIMATED LABOR COST FOR REPAIR	Estimated Hours				
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=	$	X	44	=	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=	$	X	22	=	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=	$	X	6	=	+$
Total Annual Estimated Labor Cost for Repair Cluster 8 (B) =					**$**

ANNUAL ESTIMATED PARTS WITH MARK-UP COST	Estimated Parts				
Parts Mark Up not to exceed 20% Parts Mark Up =	%	X	$4,400.	=	$
Estimated Annual Parts Cost =					+ $ 4,400.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 8 (C) =					**$**

Total Annual Estimated Combined Cost for Cluster 8 (A+B+C) =	**$**

Contractor's Name:

CLUSTER 9 – Wayne County (Newark) ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Church St 507 IRA	$	X	2	=	$
2	Church St 508 IRA	$	X	2	=	+$
3	Church St 522 IRA	$	X	2	=	+$
4	Cobblestone 101 IRA	$	X	2	=	+$
5	Cobblestone 102 IRA	$	X	2	=	+$
6	Cobblestone 103 IRA	$	X	2	=	+$
7	Cobblestone 104 IRA	$	X	2	=	+$
8	Cobblestone 105 IRA	$	X	2	=	+$
9	Cobblestone 106 IRA	$	X	2	=	+$
10	Cobblestone 107 IRA	$	X	2	=	+$
11	Cobblestone 108 IRA	$	X	2	=	+$
12	Cuyler Street 209 IRA	$	X	2	=	+$
13	Cuyler Street 213 IRA	$	X	2	=	+$
14	*Vienna 545 IRA	$	X	2	=	+$
*This location is scheduled to have a stationary generator purchased and installed in the first contract year.						
Total Annual Preventative Maintenance for Cluster 9 (A)=						**$**

ANNUAL ESTIMATED LABOR COST FOR REPAIR	Estimated Hours		
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=	$	X 68 =	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=	$	X 34 =	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=	$	X 9 =	+$
Total Annual Estimated Labor Cost for Repair Cluster 9 (B) =			**$**

ANNUAL ESTIMATED PARTS WITH MARK-UP COST	Estimated Parts		
Parts Mark Up not to exceed 20% Parts Mark Up =	%	X $6,800. =	$
Estimated Annual Parts Cost =			+ $ 6,800.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 9 (C) =			**$**
Total Annual Estimated Combined Cost for Cluster 9 (A+B+C) =			**$**

Contractor's Name:

CLUSTER 10 – Wyoming County ANNUAL PREVENTATIVE MAINTENANCE COST						
		Cost Per Event		Annual Events		Annual Preventative Maintenance Total
1	Koscielniak IRA	$	X	2	=	$
2	Lakeview IRA	$	X	2	=	+$
3	North Maple IRA	$	X	2	=	+$
4	Perry IRA	$	X	2	=	+$
5	Silver Lake DT	$	X	2	=	+$
Total Annual Preventative Maintenance for Cluster 10 (A)=						**$**
ANNUAL ESTIMATED LABOR COST FOR REPAIR		Estimated Hours				
Normal Working Hours (M-F, 7:30AM-4:00PM) Hourly Rate=		$	X	20	=	$
Off Labor Hours (M-F, 4:01PM-7:29AM & all-day Sat & Sun) Hourly Rate=		$	X	10	=	+$
Holiday Labor Hours (see page 20 for Observed Holidays) Hourly Rate=		$	X	3	=	+$
Total Annual Estimated Labor Cost for Repair Cluster 10 (B) =						**$**
ANNUAL ESTIMATED PARTS WITH MARK-UP COST		Estimated Parts				
Parts Mark Up not to exceed 20% Parts Mark Up =		%	X	$2,000.	=	$
Estimated Annual Parts Cost =						+ $ 2,000.00
Total Annual Estimated Parts with Mark-Up Cost for Cluster 10 (C) =						**$**
Total Annual Estimated Combined Cost for Cluster 10 (A+B+C) =						**$**

Contractor's Name:

Cost Proposal Summary and Signature Page

Cluster	Total Annual Estimated Combined Cost
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Effective December 30, 2024, in order to be qualified to work on public works projects covered by Article 8 of the Labor Law, all Contractors (including Subcontractors) must be registered with the New York State Department of Labor (NYSDOL) in accordance with Labor Law § 220-i. Contractors must be registered before submitting a bid. In addition, Contractors must be registered prior to commencing any new work. Contractors must submit their Certificate of Registration at the time the bid is made.

Please check the box below and place your initials confirming that you have included the NYSDOL Certificate of Registration.

☐ _____ **I certify that I have included a copy of my company's Certificate of Registration.**

_____ _____
Bidder Signature Print Name & Title

This bid is valid for _____ days (Bids shall be valid for not less than 180 days)

Name of Company:

Address:

Federal ID Number: Telephone:

Date: Email:

No-Bid Form

Bidders choosing not to bid are requested to complete and return only this form.

☐ We do not provide the requested services. Please remove our firm from your mailing list.

☐ We are unable to bid at this time because:

_____

_____

_____

_____

_____

_____

_____

☐ Please retain our firm on your mailing list.

_____
(Firm Name)

_____ _____
(Signature) (Date)

_____ _____
(Print Name) (Title)

_____ _____
(E-mail) (Telephone)

Failure to respond to bid invitations may result in your firm being removed from our mailing lists.